

**Aboriginal People Family Accord  
Board Meeting  
December 14, 2006 ~ 9am Start  
Quaaout Lodge and Convention Center ~ Chase, BC**

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Attendees: Kelly Kubik, Donna Steeves, Shawnee Palmantier, Debbie Abbott,  
Marg Ahdemar, Pauline Terbasket, Roy Christopher and Robbin Lulua

Regrets: Leona Rabbitt, Lori Swanson, Edna Terbasket and Susan James

Staff: Eliza Terbasket and Jim MacArthur

MCFD Staff: Doug Hughes, Regional Executive Director

Recording Secretary: Kim DuBrett

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Meeting Called to Order at 9:34am

**1. Welcome and Opening Prayer**

Eliza Terbasket provided the opening prayer.

Debbie Abbott, APFA Chair welcomed Shawnee Palmantier a new board member from the Carrier Chilcotin Tribal Council.

Round Table Introductions

**2. Review and Adoption of the Agenda**

Additional agenda items:

- Staff holidays
- Update on the interviews for the Director of Operations position,
- Update from MCFD provided by Doug Hughes, Regional Executive Director at 10:00am (this item is a standing agenda item)

**Motion 1:** To accept the agenda as presented with the noted requests.

Moved by Pauline Terbasket Seconded by Kelly Kubik. Question Called, All in favour. Motion carried.

**3. Adoption of Previous Meeting Minutes and Review of Action Items**

**Motion 2:** To move on all of the meeting minutes as presented.

Moved by Pauline Terbasket Seconded by Marg Ahdemar. Question Called, All in Favour. Motion Carried,

#### 4. Business Arising from Meeting Minutes

Eliza Terbasket, Transition Coordinator provided an overall update on the office expansion, new staff and strategic planning:

- APFA Office Expansion – In January 2007 we will be expanding in the current office location and we are still looking at an agreement between the Okanagan Nation Alliance (ONA) and the Aboriginal Peoples Family Accord (APFA) on a lease agreement. We have been using the 10% and lets make it more, we realize that our dollars go up it won't be feasible to pay the 10% when our dollars go and getting a set amount.
- APFA Staff Update – We have 4 new Mental Health Staff and they are located in the Shuswap, Merritt/Lytton/Lillooet, Okanagan, and the Cariboo Chilcotin and all of the new staff have participated in training. Cindy Parsons has been hired as the Community Table Coordinator for the Williams Lake area. The communities are happy being involved in the interview process but it is time consuming and it is because of capacity and getting community members involved.
- Strategic Planning - Robert Breaker will be facilitating the next strategic planning session which is scheduled for Feb 15/16, 2007 and we are looking at reserving the Manteo Resort in Kelowna. This is long over due and board needs to take the lead because the province has pushed us back and forth. The recent transformation update has been released and there are some concerns which need to address.

**Action #1** Send out a copy of Robert Breakers biography to the board as information.

#### 5. Financial Management report

Jim MacArthur presented the November 2006 Financial Management Report which included a roll report which includes the core budget, mental health and early childhood development. We have \$2 million dollars and we have slippage for over half a million dollars in total and this probably comes from switching gears from \$400,000 to \$2 million dollars.

Robbin Lulua joined the meeting at 9:49am

#### **Discussion:**

- What is going to happen with the slippage dollars with Glen Moffat and Doug Hughes and they tell us the money is a grant but is not attainable? Eliza Terbasket confirmed she has sent a memo to Doug Marson requesting MCFD to send us a letter confirming this budget for 2006/07 is a grant and will not be recovered by MCFD.

- The Ministry would like to receive a 3 year work plan from each of the regions and APFA can submit a template based on using the multi year work plan. The Ministry would like to receive the 3 year plan by February 2007 and we do not have strategic planning until February
- We are spending APFA's core money for Early Childhood Development and we are not using the \$80,000 for the ECD planning and this is grant money.
- If we are using our core budget to support other functions that are not in the readiness plan then maybe we can discuss other options such supporting our current positions.
- How can we support the local processes and provide assistance to the communities to meet and receive the information about the work plan because 75% of the communities do not know what the work plan is and how do we support the presence of this document. The community needs to receive the information in a confident manner to help make decisions but they also need to be resourced. Request to start drafting community protocols which would outline
- Jim MacArthur provided additional information mentioning there are dollars for youth at risk and these are federal dollars from the ministry. There is a possibility to have a forum in each zone because there is \$35,000 for the region. Recommendation to discuss this topic further at the next meeting because this amount cannot be divided by 5 zones because some zones are larger then others but a resolution needs to be decided upon distribution of funds.

**Action # 2** Formally write a letter to MCFD requesting confirmation regarding the 2006/07 budget is indeed a grant and will not be recovered by MCFD, as well as, ask MCFD to clarify their response in writing that this money will not be deducted from the upcoming fiscal year (2007/08).

### **Recommendation**

To write a letter to MCFD stating that we are going to use the surplus and we will use it next year (07/08). We can also remind MCFD our budget wasn't approved until June 2006 which is part way into the fiscal year. There is going to be a plan for the slippage dollars and that is something that we can look at and get Debbie Abbott and Doug Hughes to sign off on an agreement.

**Action #3** Include the 3-year work plan on the upcoming agenda for January 2007 Board Meeting.

**Action #4** Talk to Dean Warner, Financial Manager to see if the auditors would be okay with not using this money for salary but instead saving this money for community planning and capacity building.

Roy Christopher joined the meeting at 10:03am

**Action #5** Schedule a meeting with Doug Hughes and Glenn Moffat to provide them with an update that we are going to charge the two ECD planners to the core budget and to see if they agree with that too.

**Action #6:** Add funding and distribution of dollars to be discussed at the strategic planning session in February 2007.

**Motion #3** To accept the financial management report as presented.  
Moved by: Pauline Terbasket Seconded Donna Steeves; Question Called; Any Opposed. Motion Carried.

10 Minute Break (10:30am)

## 6. Debbie Abbott – Chair Update

### Legislation Update

Debbie Abbott provided an update that the legislation process has been postponed in order to accommodate the work. Mike MacDonald has been hired to lead the aboriginal process. Two committee's have been formed to help draft the legislation one is the core drafting group and a reference group which will consist of 15 people (5 - Regions, 5 – Political, 5 – Delegated Agencies). We need to identify who from this table would like to be apart of the reference group? Would like to have this name in the next couple of weeks to bring forth to the next ACC meeting. The next ACC meeting is January 28, 2007.

Doug Hughes joined at 11:01am

### Discussion:

- Recommendation to have a regional forum with the opportunity to bring everyone together to discuss the legislation process. This forum would include the 70 aboriginal organizations etc with the political committee to discuss the legislation process.
- Is there terms of reference for the core and reference group? This needs to be a transparent process and look at building APFA's capacity and building a link into that group. At some point during the strategic planning session this topic needs to discuss of how this works for board political committee and stakeholders.
- Would like to ensure the information is flowing to the board and political committee because it is hard to understand. And the more information we receive we can share this information with the community tables
- Like the information flowing with the legislation and because its hard to understand. The more we get this information to the board and political and from there we can give this information to the community tables and receive feedback from them.

### Joint Aboriginal Management Review Committee Update

Debbie provided an overview of previous meetings and they have created a brief report to government outlining the issues, next steps and how does the JAMC continue working. The JAMC is also looking at clarifying the role of the secretariat. This information has been prepared by the review committee and this information needs to flow to the political leaders to put into action.

## 7. Doug Hughes – MCFD Update

Doug Hughes attended the APFA meeting to provide an update from MCFD:

- Looking at providing more funds to aboriginal organizations to help with hiring and recruiting. We would use the same baseline as MCFD. The Ktunaxa area will be one of the first area's to receive the same funding for positions as MCFD.
- The delegated agencies provide the same services as the ministry office's and we are looking at providing more dollars to help support aboriginal delegated agencies with their administration costs. Dan Maskell is going to do an analysis by using the Kamloops area as an example. With this information he is going to prepare a cost analysis of setting up an office. This would give us comparable data and we can show this information to the minister to identify the gaps and the need for administration costs. We can't expect organizations to do more with less.
- MCFD has under spent this fiscal year by a \$1 million and this money has been targeted to help build aboriginal services within the region. Patti Toleman and Steve Hunter will be reviewing proposals and these proposals are supposed to help buy services for children.
- Debbie Abbott provided an update and mentioned the Auditor General will be completing site visits and this could have the potential to have a positive or negative effect. Doug Hughes will notify Leslie du Toit of the upcoming visits.

Discussion:

- Concerned the zones are being asked to submit proposals because the smaller organizations and bands usually do not have the capacity to submit proposals. It is usually the same organizations that receive the funding because they have the capacity to do so. Look at how we are doing business and this is a key area that needs to be addressed in order to support everyone. MCFD confirmed they are here to support APFA and stay within the plan.

**Action #7:** Doug Hughes confirmed when he receives a list of the final proposals ideas he said he would share them with the board.

## Lunch Break – 12:15 to 1:00pm

### Continuation of MCFD Update from Doug Hughes

- MCFD is considering moving ahead with a consensus model rather than a competitive market. We are trying to work within the rules of government.
- The Interior region reference group will be meeting on January 31, 2007 with Leslie du Toit and hopefully review the slide show and how can move on some of the ideas from the provincial forum. Would like to get this information out the community tables to discuss in their geographically area.
- Looking at the possibility for some co-management positions between the APFA and MCFD. Would like to try this situation with the Director of Operations position and provide mentorship.
- Currently a lot of the ministry funds are tied up in prevention and would like to recommend these funds are moved into prevention continuum and start working together and this can be part of the transformation process. This could also be new work for the budget.
- Doug Hughes confirmed that APFA's goal is his too and whatever it takes we'll make it work. Transformation is whatever we want to make it.

### Discussion:

- One of the concerns around transformation is how does it affect regionalization? As long as there are people building aboriginal peoples capacity then this sends out a different messages to people. Why doesn't the newsletter include that the planning committee's are up and running and that we are being funded for the next 3 years. Doug did confirm that has been brought up with Leslie du Toit before and the planning committee needs to take the initiative and not MCFD and the planning committee funds are to help build capacity with all of the service providers in order to have good services for when governance takes place.
- APFA wants to do things differently in the communities with regards to service but the ministry is still responsible for those direct services for those organization that need the money but at some point we have build a strategy to merge so the transition will be fluid.
- We should provide Leslie du Toit with a message about transformation that APFA is doing their finance reporting to the region rather than Victoria.

Ernie Phillips joined at 2:05pm

## Continuation of Debbie Abbott's Chair Update

### Discussion Continued:

- Grand Chief Stuart Phillip has mentioned in a previous meeting that it is time for the Joint Aboriginal Management Committee to visit the communities. Would like to invite the JAMC to the region to receive a report on the higher level issues and what is their intention of supporting us. Suggestion to involve the community in this meeting.
- The Interior Region Political Committee has been working on getting the JAMC to visit the region for quite some time.

**Action #8** Write a letter from the APFA Board to the members of the JAMC, copy Minister Tom Christensen, and the Aboriginal Chairs Caucus. We can send the letter to organizations of the JAMC participants and request them to host their next meeting in the here in the interior. Request transformation be included on the agenda.

## 8. Treasurer for the Executive Committee

Debbie Abbott provided an overview of Terrence's Paul lack of participation with the board and the executive committee. Since Terrence Paul is no longer apart of the board we are asking for a volunteer that has the time and expertise to sit on the executive committee as the treasurer.

Marg Ahdemar nominated Pauline Terbasket to volunteer for the Treasurer position. Pauline Terbasket formally accepts the opportunity as long as her colleagues agree then she accepts. Debbie Abbott requested feedback and or opposition. One member asked if there was any conflict and the new volunteer didn't foresee any implications in terms of how the Chair does business.

**Action #9:** Executive Committee meeting will be open to all board members to attend. Meeting dates of the executive committee will be circulated when meetings are scheduled.

### **Recommendation**

To have training for the executive committee once every quarter, as well as, looking at having terms put in place for the executive committee members once we become a legal authority.

**Action #10** Pauline Terbasket has been included by recommendation from the board to be the new treasurer for the executive committee.

## 9. APFA policy and Attendance at Meetings

Discussion:

- Suggestion to change quorum to be one person because our current quorum is 50% plus one.
- Attendance is important because a representative is taking the voice of a nation and when a person is going to be absent they should notify the office and if a person is consistently absent then it would be Debbie Abbott's job to contact them and find out why they are not attending meetings. The next step would be writing a letter to the constituent group letting them know we need to receive a new representative.
- Suggestion as an interim measure we move ahead with meetings even if we have one or two members present because there is too much time and money involved.
- People are busy with schedules and maybe we can think of other ways of communicating such as video conference because we need to proceed with business.
- Would there be legal implications for having a quorum of one? This would not be good practice but there would be no legal implications because we are not a legal entity.

**Action #11** The board is in support of moving ahead with scheduled meetings with whatever planning members are in attendance.

Roy left at 2:48pm and will return

## 10. 2007 Meeting Schedule

January 18/19, 2007 - Kelowna  
February 15/16, 2007 - Kelowna  
March 15/16, 2007 - Kamloops  
April 19/20, 2007 - Kamloops  
May 17/18, 2007- Kelowna  
June 14/15, 2007- Kelowna  
July 19/20, 2007 - Kamloops  
Aug 16/17, 2007- Kamloops  
Sept 20/21, 2007 - Kelowna  
Oct 18/19, 2007 - Kelowna  
Nov 15/16, 2007 - Kamloops  
Dec 20/21, 2007 - Kamloops

### **Recommendation**

Provide board meeting packages in a duotand with APFA's APFA's logo.

**Recommendation**

Have the meeting packages sent to the missing board members that are not present.

**Recommendation**

Circulate the draft meeting agenda to the executive committee for review and have at least 2 members in agreement before circulation.

**11. Letter to JAMC which Jim MacArthur has drafted**

The members reviewed the letter to the members of the JAMC.