

**Aboriginal Peoples Family Accord  
Interior Region Planning Committee  
777 Broughton Street ~ MCFD Boardroom ~ 3pm-5 pm  
Victoria, BC**

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**In Attendance:** Terrence Paul, Donna Steeves, Pauline Terbasket, Edna Terbasket

**MCFD Staff:** Doug Hayman, Doug Hughes, Patti Toleman, Steve Hunter

**Staff:** Eliza Terbasket, Jim MacArthur, Dan Odenbach

**Recording Secretary:** Kim DuBrett

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Meeting Called to Order at 3:16pm

**1. Opening Prayer**

Eliza Terbasket provided an opening prayer.

**2. Review of the Agenda**

**3. Introductions**

**4. Review of the 2005/06 Draft APFA Business Plan Template**

*Note:* APFA held a working group on May 24<sup>th</sup> to review the draft APFA Conceptual Plan and they agreed to submit the \$800,000.00 Budget into head quarters.

Doug Hughes provided an overview of the draft business plan, as well as, providing some background information on the different categories and budget amounts that have been allocated.

The 2005/06 Draft APFA Business Plan Includes:

**Section 1 – Community Linkages (\$ 325,000.00)**

Review current structures or tables and create 7 community tables within the 4 zones, hire a tables coordinator that will help assist the tables and provide on-going communications between APFA and tables.

**Section 2 - Funding/Financial Resources (\$15,000.00)**

This section will be the development of the joint regional work plan for 2005/06 and the development of the joint work plan for 2006/07.

**Section 3 - Communications (\$99,784.00)**

First step is to approve and sign-off the communications plan and implement the plan as well as establishing linkages.

**Section 4 - Governance and Board Development (\$17,000.00)**

This will include a review of the APFA board governance policies and a review of the APFA staff and finance policies.

Note: The draft APFA Board Governance Policies will be complete by July 2005 and can reviewed by the board at their next board meeting.

**Section 5 - Service Delivery (\$35,000.00)**

Map Regional and Provincial Services by establishing APFA/MCFD working group to identify regional and provincial services. Develop detailed service delivery plans for child and youth mental health and supported child development, as well as, global service delivery including child welfare, youth justice and early childhood development.

**TOTAL Work Plan Deliverables: \$491,784.00**

**Section 6 - Ongoing Annualized and Exceptional Business Costs (\$300,900.00)**

This includes office space, equipment, administration and supplies, Chair Honoraria, APFA Planning Committee Meetings, Sub-Committee Meetings, Planning Committee Travel and APFA staffing costs as well as training and education.

**Total Committee Expenses: \$ 300,900.00**

**TOTAL BUDGET = \$792, 684.00 (\$491,784.00 + \$ 300,900.00)**

2005/06 Total Budget Cost:

Discussion:

- Concerned there are not enough resources to help the community facilitators build capacity.
- Concerned there has not been adequate community engagement.
- There has been previous discussion before about APFA hosting an Interior Region Conference for all of the communities and funding has been the excuse not to hold one. We have to get out into the communities because they are the ones doing the work and is there room to rein figure this into the plan?
- The region has mentioned before they would sponsor an Interior Region Forum and the board has discussed this before. The cost of the conference would have to come from slippage dollars out of both MCFD and APFA.
- This would be a great way to develop the community tables.
- The conference could include the conceptual model, and bring them up-tp-speed, and then the coordinators could start their jobs.
- In order to have good participation we would need to help each community send 2 representatives to attend the conference and this travel cost would have to be built into the budget.

**Additions to the 2005/06 APFA Planning Committee Business Plan Template:**

1. Addition of an Interior Region Conference to page 2 – section 2  
Time Line: October 2005  
**Budget: \$75,000.00**
2. Addition of “Travel and Meeting Cost” to page 1 support the 7 community tables.  
**Budget: \$25,000.00**

**Note:** Total Budget for 2005/05 is \$792,684.00 + \$100,000.00 = \$892,684.00

**Motion 1:** To accept the 2005/06 Aboriginal Peoples Family Accord Planning Committee Business Plan Template with the revisions.

**Moved By:** Edna Terbasket; **Seconded By:** Donna Steeves; Question; Any Opposed; Motion Carried.

**Action #1** – draft a letter to be included with the 2005/06 APFA business plan with Debbie Abbott’s, and Doug Haymans’ signature.

**Action #2** – send the signed letter along with the plan to Lenora Angel, ADM.

**Action #3** – send out an email to the board asking for volunteers to form a planning committee for the Interior Region Conference.

## 5. Meeting Dates

Would like to schedule our upcoming meeting dates for this fiscal year.

<b>Meeting Date</b>	<b>Meeting Type</b>	<b>Location</b>
July 14-15, 2005	Business Meeting	Westbank, BC
October 26, 2005	Business Meeting	TBA
October 26-27, 2005	Interior Region Conference	TBA
January 26-27, 2006	Business Meeting	TBA
March 23-24, 2006	Business Meeting	TBA

Agenda items for the next meeting will include:

- Draft Financial Agreement
- Draft Protocol Agreement
- Draft APFA Board Policies and Procedures